**Review Template**

**Review name: Baseline in CMP**

| **Review ID** | **Review Date** | **Review Description** | **Review Target** | **Status** | **Comment** |
| --- | --- | --- | --- | --- | --- |
| OCS\_Review\_Baseline\_001 | 29/03/2024 | The review was about:  -The baseline strategy in cmd.  -The Naming convention for the project code, baseline, and documents. | How the baseline strategy and naming convention be to suit the project | In Progress |  |

**Outcome name: Updated CMP**

| **Outcome Link** | **Outcome Date** | **Outcome Description** | **Status** | **Follow-Up Actions** | **Areas for Improvement** |
| --- | --- | --- | --- | --- | --- |
| [Configuration Management Plan](https://docs.google.com/document/d/172IMZ0cSYJTtWV85ng__dxY0uzfY9CUrXccMG1uMtS0/edit?usp=sharing) | 30/03/2024 | Write the right baseline strategy  And the suitable naming convention without date or version in the name. | Done |  | Removing date and version from footer and first page.  Making the word “deliverables “ as a link in the cmd to go to deliverable items. |

| **Suggestions for Action** | **Customer Satisfaction Rating** | **Additional Information** |
| --- | --- | --- |
|  |  |  |

**Reviewed by: Date:**

| **Eng. Amr** | 29/03/2024 |
| --- | --- |

**Approved by: Date:**

| **Eng. Mohamed Hassan** | 31/03/2024 |
| --- | --- |